



Rules and Regulations

Burlington Teen Tour Band

General Rules

1. A **positive attitude and patience** are important when you are with the band. Directions from band management and chaperones should always be followed immediately and indisputably.
2. Band members are never to be alone when away from the group. When on their own, members are to **stay in a quad** (a group of 4 or more) at all times.
3. The **red band jacket** is a **mandatory** item that you must have with you at all band performances outside of Burlington. This includes all travelling
4. If you are not feeling well at any time, inform a chaperone or instructor.
5. Bullying, aggressive behavior, and harassment will **not** be tolerated

Rules for Performances / Travelling

1. Band members are responsible for keeping an itinerary with them at all times. Always show up **on time** for scheduled activities and curfews. Schedules can and will change, and it is the member's responsibility for updating the itinerary as changes are announced. You must show up for scheduled meals unless excused by Rob.
2. **Standard rules of bus transportation** will be in effect during travel. Seats on the bus will be reassigned if there are issues or conflicts. There will be **no changing of buses during trips** unless approved by management.
3. Smoking is forbidden, and possession or consumption of non-prescription drugs / alcohol are strictly prohibited. Chaperones must be informed of prescription drugs.
4. If you are not returning with the band from a performance location, you must submit a letter to Rob and the Head Chaperone from your parents/legal guardian **before** leaving the Music Centre. Unless Rob and the Head Chaperone have a letter from your parent/guardian, you are not allowed to leave with anyone, including parents.
5. If you are leaving the hotel, even in a quad, you must **inform your chaperone**. NEVER wander off alone, especially in airports.
6. For insurance purposes and border crossings, **all instruments / flags will travel on the band truck**.
7. Whilst representing the band, **show respect and courtesy to everyone you encounter** (bus drivers, guides, hotel staff, waiters, etc). This means being quiet on buses and aircraft. You are representing the band, Burlington, and Canada, so behave in a way that would make them proud.

I / We have read and understand this page (please initial):

_____ *Member*

_____ *Parent*

8. Wherever you are staying during tour, you must **keep your space clean** and make sure you respect the space you are living in. Housekeeping staff will not clean messy rooms and are asked to report it to a band instructor.
9. Only band members, instructors, and chaperones are allowed in hotel rooms. Family and supporters are not allowed room visits. Band members can only visit other band rooms, and the room door must remain wide open at all times when you have visiting members.
10. When travelling, be sure to keep moving around to a minimum (i.e. on the bus or aircraft). The band staff must approve changing of seats during flights. NEVER ask passengers to change seats.
11. Chaperones will check your rooms at the beginning and end of your stay. Do not remove any property to take as a souvenir. All members assigned to a room will be held collective responsible for any damaged or missing items.
12. Once an aircraft has landed, band members must remain seated until all other passengers have exited.
13. Be sure your door is locked when you leave. At night, be sure to use the privacy lock and chain. Do not open the door to anyone except band management, drum majors, and chaperones who will identify themselves to you.
14. Be mindful of other guests; keep noise down, don't play your instrument in your room or yell off of the balcony / out the window, and be fully dressed when leaving your room.
15. Never go into another member's personal belongings without their permission.
16. Curfew will be set each day, after which you cannot leave your room for any reason. If you need assistance, call an instructor or chaperone.
17. There are charges for phone calls made from your hotel room and you are responsible for any calls made from your room.
18. Swimming is only permitted with a qualified lifeguard and chaperone present.
19. Do not leave valuables out in the open. Make use of room safe (if one is available), and when carrying valuables on your person, make sure all bags are secure.
20. Be sure you know your chaperone's room number and feel free to call him/her anytime day or night should you require their assistance.

Uniform Rules

1. The uniform is only to be used for Burlington Teen Tour Band performance unless the Band's Managing Director gives express permission for use outside of Band.
2. The uniform will always be treated with the utmost respect. This includes hanging it properly with a wooden hanger at all times. An improperly hung uniform shows disrespect for the uniform.

I / We have read and understand this page (please initial):

_____ ***Member***

_____ ***Parent***

3. Sitting in uniform is only permitted when instructed by a staff member and when a clean dry place is available. Do not sit on asphalt, concrete, or grass.
4. Never eat or drink in full or partial uniform unless a band instructor gives permission.
5. Outward displays of affection while in uniform are unacceptable.
6. Band shoes will always be clean and scuff free for every performance. White uppers and black soles are mandatory, as dirty shoes show disrespect for the uniform.
7. Band gloves will be white for every performance. Dirty gloves show uniform disrespect.
8. All band related items (gloves, shoes, shirts, jacket, etc.) should be marked with the band member's uniform number.
9. There is no spitting, profanity, or vulgar language permitted in uniform. Never engage in negative conversation about another band or drum corp. Please remember that all organizations are looking and listening and we will be the ones to set a proud example.
10. When the band member retires, the uniform must be dry-cleaned and returned to the uniform room within two weeks of retirement. Should the uniform not be returned within the specified time, an invoice for up to \$1000.00 will be sent to the family for payment (cost of replacement).

Disciplinary action will be taken for the infraction of these rules and regulations. Action may include any of the following:

- Removal/suspension from the band
- Being sent home at your or your parent's expense
- Restriction to room during the trip, thereby missing scheduled events
- Early curfew
- Demotion within the band

I / We have read and understand these General Rules and Regulations of the Burlington Teen Tour Band, and agree to abide by them at all times during membership with the organization.

I / We understand that it is our responsibility to be aware of these rules and regulations and are aware of the disciplinary action that can be administered due to the infraction(s) of any of the above points.

I / We also understand that it is the band members' responsibility to inform band management of any infractions of the above rules and regulations in a timely manner.

Signature of Band Member

Signature of Parent/Guardian

Band Member Name (please print)

Parent/Guardian Name (please print)

Date

